



## 2016 Home Health Survey

### Part A : General Information

#### 1. Identification

UID:HHA144

**Facility Name:** Guardian Home Care of Northeast Georgia LLC

**County:** Hall

**Street Address:** 701 Medical Park Lane

**City:** Gainesville

**Zip:** 30501

**Mailing Address:** 701 Medical Park Lane

**Mailing City:** Gainesville

**Mailing Zip:** 30501

#### **Medicaid Provider?**

Check the box to the right if the agency is a medicaid provider

If you indicated yes above, please report the medicaid number below.

786408665A

#### **Medicare Provider?**

Check the box to the right if the agency is a medicare provider

If you indicated yes above, please report the medicare number below.

11-7139

#### 2. Report Period

Report Data for the full twelve month period, January 1,2016 - December 31, 2016 (365 days).

***Do not use a different report period.***

Check the box to the right if your facility was **not** operational for the entire year.

If your facility was **not** operational for the entire year, provide the dates the facility was operational.

### Part B : Survey Contact Information

*Person authorized to respond to inquiries about the responses to this survey.*

**Contact Name:** Stephanie Tomlin

**Contact Title:** Regulatory Specialist

Phone: 512-308-5597

Fax: (-254-853-4204

E-mail: stomlin@txhha.com

## Part C : Ownership, Operation and Management

### 1. Ownership, Operation and Management

As of the last day of the report period, indicate the operation/management status of the facility and provide the effective date. Using the drop-down menus, select the organization type. If the category is not applicable, the form requires you only to enter Not Applicable in the legal name field. You must enter something for each category.

#### A. Agency Owner

Full Legal Name (Or Not Applicable)	Organization Type	Effective Date
Guardian Home Care of Northwest Georgia, LLC	For Profit	10/01/2004

#### B. Owner's Parent Organization

Full Legal Name (Or Not Applicable)	Organization Type	Effective Date
Guardian Home Care Holdings, Inc.	For Profit	05/01/2006

#### C. Agency Operator

Full Legal Name (Or Not Applicable)	Organization Type	Effective Date
not applicable		

#### D. Operator's Parent Organization

Full Legal Name (Or Not Applicable)	Organization Type	Effective Date
not applicable		

#### E. Management Contractor

Full Legal Name (Or Not Applicable)	Organization Type	Effective Date
not applicable		

#### F. Management's Parent Organization

Full Legal Name (Or Not Applicable)	Organization Type	Effective Date
not applicable		

### 2. Branch Offices

If your agency has a branch office or branch offices please check the box to the right.

### 3. Branch Office Locations

If your agency operates branch offices please provide the following information on branch locations.

Branch Office	Street Address	Street City	County	Date Est.
Guardian Home Care of Northwest	1174 McKendree Church Road, 20	Lawrenceville	Gwinnett	

## Part D : Agency Utilization and Patient Caseload Information

### 1. Health-Related Visits

Please report the number of health-related visits (not units) during the report period by service/discipline. Also, please provide the per visit rate your agency charges for providing each of the services indicated. Use the blank lines to report other services/disciplines.

Service/Discipline	Number of Visits	Charge per Visit
Skilled Nursing	12,444	140
Physical Therapy	15,269	160
Home Health Aide	1,066	90
Occupational Therapy	5,576	160
Medical Social Services	644	160
Speech Pathology	633	160
	0	0
	0	0
	0	0

### 2. Agency Caseload

Please report the total number of cases at the end of the business day on December 31, 2016.

251

### 4. Completed Medicare Episodes of Care

Provide the total number of completed Medicare episodes of care during the report year. Include all completed episodes including Low Utilization Payment Adjustments (LUPA).

956

### 5. Health-Related Patients by Race/Ethnicity

Please report the number of health-related patients during the report period using the following race and ethnicity categories.

Race/Ethnicity	Number of Patients
American Indian/Alaska Native	1
Asian	4
Black/African American	21
Hispanic/Latino	1
Pacific Islander/Hawaiian	0
White	148
Multi-Racial	1,570

### 6. Health-Related Patients by Gender

Report the number of health-related patients by gender served during the report period.

Gender	Number of Patients
Male	722
Female	1,023

### 7. Health-Related Visits by Payer

Please report the number of Health-Related visits, unduplicated patients, and the gross and net

patient revenue during the report period by each payer. Please note that gross and net patient revenue totals must balance to those reported in Part E.)

Payer	Patients	Visits	Gross Revenue	Net Revenue
Medicare	1,346	24,781	4,785,264	4,785,264
Medicaid	30	334	20,661	20,661
Other Government Payers	0	0	0	0
Managed Care (HMO/PPO)	443	7,763	1,081,566	1,081,566
Other Third Party Insurers	237	2,746	547,907	524,857
Self Pay	0	0	0	0
Other Non Government	0	0	0	0

## Part E : Agency Financial Summary, Indigent and Charity Care Provided and Patient Point of Origin

### 1. Indigent and/or Charity Care Policy

Check the box to the right if the agency had a formal written policy or written policies concerning the provision of indigent and/or charity care during 2016.

If you indicated yes above, please indicate the effective date of the policy or policies.

10/04/2004

### 2. Person Responsible

Please indicate the name and title or position held by the person most responsible for adherence to or interpretation of the policy or policies you will provide the department.

Valerie Witmer

### 3. Charity Care Provision

Check the box if the policy or policies included provision for the care that is defined as charity.

### 4. Financial Table

Please complete the following financial table for the 2016 calendar year. Please note that Total Uncompensated Indigent and Charity Care Charges (automatically calculated by the database) should not exceed Gross Indigent and Charity Care Charges.

Revenue or Expense	Amount
Gross Patient Revenue	6,435,398
Medicare Contractual Adjustments	0
Medicaid & Peachcare Contractual Adjustments	0
Other Contractual Adjustments	0
<b>Total Contractual Adjustments</b>	<b>0</b>
Bad Debt	0
Indigent Care Gross Charges	23,050
Indigent Care Compensation	0
<b>Uncompensated Indigent Care (Net)</b>	<b>23,050</b>
Charity Care Gross Charges	0
Charity Care Compensation	0
<b>Uncompensated Charity Care (Net)</b>	<b>0</b>
Other Free Care	0
<b>Total Net Patient Revenue</b>	<b>6,412,348</b>
<b>Adjusted Gross Patient Revenue</b>	<b>6,435,398</b>
Other Revenue	0
<b>Total Net Revenue</b>	<b>6,412,348</b>
Total Expenses	0
<b>Adjusted Gross Revenue</b>	<b>6,435,398</b>
<b>Total Uncompensated I/C Care</b>	<b>23,050</b>
<b>Percent Uncompensated Indigent/Charity Care</b>	<b>0.36%</b>

### 5. Indigent or Charity Care Cases

Report the number of home health care patients who were classified as being indigent or charity care cases and for which patient charges were written off to indigent or charity care accounts as reported in Part E, Question 4 above.

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**6. Patient Point of Origin**

Report the number of home health care patients who were referred to your agency by each of the following healthcare points of origin

Point of Origin	Number of Patients Referred
Hospitals (via discharge planner)	323
Physicians	403
Other Home Health Agencies	26
All Other Healthcare Providers	993

**7. Referral Hospitals**

Please provide the names of the hospitals above who referred patients during the report year.

Hospital Name	Patients Referred
ATLANTA VA MEDICAL CENTER	52
EMORY EASTSIDE MEDICAL CENTER	119
GWINNETT MEDICAL CENTER - LAWRENCEVILLE	22
NORTHSIDE HOSPITAL ATLANTA	17
NORTHSIDE HOSPITAL FORSYTH	17
EMORY JOHNS CREEK HOSPITAL	13
EMORY SAINT JOSEPH HOSPITAL	14
EMORY UNIVERSITY HOSPITAL	13
PIEDMONT HOSPITAL ATLANTA	13
WELLSTAR NORTH FULTON HOSPITAL, INC	11
<b>Total</b>	<b>291</b>

## Part F : Agency Workforce Information

This information is being collected to support Georgia's healthcare workforce planning activities.

### 1. Budgeted FTE

Please report the number of budgeted fulltime equivalents (FTEs) and the number of vacancies as of 12-31-2016.

Profession	Budgeted FTEs	Vacant Budgeted FTEs	Contract/Temporary Staff FTEs
Registered Nurses (RNs Advanced Practice)	6	0	0
Licensed Practical Nurses (LPNs)	3	0	0
Aides/Assistants	1	0	0
Allied Health/Therapists	8	0	0

## 2. Filling Vacancies

Please enter the average time needed during the past six months to fill each type of vacant position.

Type of Vacancy	Average Time Needed to Fill Vacancies
Registered Nurse	1 month
Licensed Practical Nurse	1 month
Aide/Assistant	1 month
Allied Health/Therapists	1 month

## Part G : Monthly Admissions, Readmissions and Utilization by Patient County

### 1. Monthly Admissions and Readmissions

Provide the number of new admissions and readmissions in each of the months during the report year

Month	New Admissions	Re-Admissions
January	143	48
February	97	29
March	127	19
April	128	33
May	103	15
June	105	31
July	106	32
August	130	32
September	123	26
October	112	26
November	103	25
December	125	27

### 2A. Patient Origin Part A.

Patient Origin - Report the admissions, visits, and caseload by county for the report period. Caseload totals are for 1/1/2016. Admissions should capture all admissions during the report year. Visits should capture all visits during the report year. Report patients served for the four age cohort groups. The Total Patients column will be automatically calculated. You will not be able to enter data in that column. Also provide patients for ages 60 to 79 in the column provided.

County	Beginning Caseload	Admissions	Total Visits	Patients 60-79	I/C Patients	Patients Under 18	Patients 18-64	Patients 65-79	Patients 80 & Over	Total by Age
Gilmer	0	1	20	1	0	0	0	1	0	1
Barrow	0	2	41	0	0	1	0	0	1	2
Cherokee	0	3	61	2	0	0	0	2	1	3
Dawson	3	43	878	29	0	7	0	25	11	43
DeKalb	1	8	163	6	0	1	0	5	2	8
Forsyth	17	204	4,165	112	0	28	0	99	77	204
Fulton	0	19	388	4	0	1	0	3	15	19
Gwinnett	106	821	16,761	352	0	172	0	292	357	821
Hall	49	508	10,371	290	0	95	0	247	166	508



Lumpkin	2	50	1,021	36	0	9	0	31	10	50
Walton	0	2	41	1	0	0	0	1	1	2
White	6	84	1,715	48	0	22	0	38	24	84
<b>Total by Age</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>336</b>	<b>0</b>	<b>744</b>	<b>665</b>	<b>1,745</b>

## **2B. Patient Origin Part B.**

Please report the Gross Charges, Adjusted Gross Patient Revenue and Net Uncompensated Charges by County. The grand total of each of these must balance to the Gross Patient Revenue, Adjusted Gross Patient Revenue and Net Uncompensated Charges reported in Part E Question 4.

County	Gross Charges	Adjusted Gross Patient Revenue	Net Uncompensated Charges
Gilmer	3,688	3,688	0
Barrow	7,376	7,376	0
Cherokee	11,064	11,064	0
Dawson	158,580	158,580	0
DeKalb	29,503	29,503	0
Forsyth	752,333	752,333	0
Fulton	70,070	70,070	0
Gwinnett	3,027,772	3,027,772	15,565
Hall	1,873,457	1,873,457	1,050
Lumpkin	184,395	184,395	0
Walton	7,376	7,376	0
White	309,784	309,784	6,435
<b>Total</b>	<b>6,435,398</b>	<b>6,435,398</b>	<b>23,050</b>

## **Electronic Signature**

Please note that the survey WILL NOT BE ACCEPTED without the authorized signature of the Chief Executive Officer or Executive Director (principal officer) of the facility. The signature can be completed only AFTER all survey data has been finalized. By law, the signatory is attesting under penalty of law that the information is accurate and complete.

*I state, certify and attest that to the best of my knowledge upon conducting due diligence to assure the accuracy and completeness of all data, and based upon my affirmative review of the entire completed survey, this completed survey contains no untrue statement, or inaccurate data, nor omits requested material information or data. I further state, certify and attest that I have reviewed the entire contents of the completed survey with all appropriate staff of the facility. I further understand that inaccurate, incomplete or omitted data could lead to sanctions against me or my facility. I further understand that a typed version of my name is being accepted as my original signature pursuant to the Georgia Electronic Records and Signature Act.*

**Authorized Signature:** Jerry D Huggler

**Date:** 03/01/2017

**Title:** Controller

**Comments:**